Joint Micro-credential Committee Charge and Composition: <u>Presented to Faculty Senate September 29, 2020</u>

The Binghamton University Micro-credential policy was approved by the Faculty Senate on May 12, 2020. The Office of Micro-credentials was established with Andrea MacArgel as Director. In the interim before the joint committee is established and staffed, the Joint Micro-credential Task Force is providing review for microcredential approval. The procedure, which is expected to be followed in the future as well, is that each proposal is reviewed by a group of at least three people in accordance with the review rubric and proposal form approved by the Task Force. At least two faculty are involved with each review. An approval work flow system has been established. For non-credit microcredentials, the goal is to process approval within two weeks of the proposal completion—during the summer as well as the academic year. With only several members of the committee called upon for each review, this is seen as a feasible goal.