



-2077, Fax: 607-777-2501  
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## MINUTES

**PRESIDING:** Terrence Deak, Vice Provost and Dean of the Graduate School

**STAFF:** Andreas Pape, Courtney Ignarri, Erica Sausner, Ellen Tilden, Ann Marie Kellogg (recorder)

**PRESENT:** Pegor Aynajian, Sharon Bryant, Norah Henry, Loretta Mason-Williams, Sungdai Cho, Yvonne Johnston, Jacqueline McGinley, Suzanne McLeod, Nicole Rouha

Dr. Pape called the meeting to order at 3:30 p.m.

### **1. Minutes of Meeting on October 7, 2024**

Dr. Pape asked for a motion to approve the minutes of the meeting held on October 7. A member made a motion and another member seconded. All were in favor and none were opposed. The minutes of both meetings were approved as written.

### **2. Report from the Dean**

Dr. Deak reported that the Graduate School was audited by the campus internal audit department. There were no major findings. Some recommendations were made. He viewed the process favorably and felt it was a good tool for discovery and provided opportunities to review procedures.

The Graduate School currently offers certificates of completion in College Teaching and in Community College Teaching. These will be suspended and come back as a micro credential to conform with SUNY standards. We will also be updating the registration of a certificate in professional science management. We currently list several specific tracks for this certificate that were never approved, so these have been retired as well. All certificates at Binghamton are at the



#### The Graduate School

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The Graduate School is developing a plan for time-to-degree, and Graduate Council will receive future updates. Best practice is for all doctoral students to be reviewed every year and the review documented to ensure they are on track for ABD from proposed dissertation (year 3) to completion by year 8. The intent is to complete this overall review by the end of the semester. The Graduate School will consult with departments before sending out letters. The goal is to confer degrees, not -to-degree for

PhDs that are outliers.

**ACTION ITEM:** Committee members should begin talking to colleagues about how to review existing students and how best to implement going forward.

### 3. Committee Reports

- a. **Academic Standards Committee – did not meet**
- b. **Budget/Grievance Committee – did not meet**
- c. **Diversity Committee – met on October 21, 2024**
- d. **Professional Development Committee –**