

<b>2024-2025</b>	<b>Obligation &amp; Payroll Appointment Dates for Academic Year</b>								
	Payroll Hire Dates	Payroll Tentative End	Number of Pay Periods	First Check Date	First Check	Last Check Date	Last Check	Obligation Start Date	Obligation End Date
<b>2024 Summer Session - 28020 Fee Payments</b>	Term 1	23-May-24	19-Jun-24	2 Pay Periods	19-Jun-24	2 Payments	3-Jul-24	28-May-24 8-Jul-24	1-Jul-24 9-Aug-24
	Term 2	4-Jul-24	31-Jul-24	2 Pay Periods	31-Jul-24	2 Payments	14-Aug-24		
	Term 3	Varies	Varies						
<b>Full Time Faculty - 28020 Calendar pay basis</b>	1-Sep-24	31-Aug-25	26.0	25-Sep-24	Full Check (13 of 14 days)			19-Aug-24	18-May-25
<b>Adjunct Faculty &amp; GATA Fall Appointment</b> Bi-Weekly Pay Basis	15-Aug-24	1-Jan-25	10	11-Sep-24	Covers 10 days	15-Jan-25	Full Check Covers 10 days	19-Aug-24	2-Jan-25
<b>Adjunct Faculty &amp; GATA Spring Appointment</b> Bi-Weekly pay basis	2-Jan-25	21-May-25	10	29-Jan-25	Covers 10 days	4-Jun-25	Full Check Covers 10 days	3-Jan-25	18-May-25
<b>Adjunct Faculty &amp; GATA Academic Year App't</b> Bi-Weekly pay basis	15-Aug-24	21-May-25	20	11-Sep-24	Covers 10 days	4-Jun-25	Full Check Covers 10 days	19-Aug-24	18-May-25
<b>2025 Winter Session - 28020</b> One Fee Payment	2-Jan-25	15-Jan-25	1	29-Jan-25	1 Payment				
<b>2024 Summer Salary Payments for 10- Month Faculty 28020</b>	<b>*Important: 10-Month faculty summer salary dates may not overlap with the Academic Year Obligation dates. Use the dates below when processing summer salary payments.</b>								
<b>June</b>	5/23/2024	6/19/2024	2	6/19/2024		7/3/2024			
<b>July</b>	6/20/2024	7/17/2024	2	7/17/2024		7/31/2024			
<b>August</b>	7/18/2024	8/14/2024	2	8/14/2024		8/28/2024			
<b>Federal Work Study - 28023</b> Academic Year Grant Hourly pay basis	20-Aug-24	7-May-25			Dependent on submittal of time record		Dependent on submittal of time record		
<b>Student Assistant - 28021</b>  Payroll active throughout calendar year. Hourly (or) Fee Pay Basis	Varies	-	-	-	Dependent on submittal of time record	-	Dependent on submittal of time record	-	-
<p><b>NOTE: CHECK DATES ARE CONTINGENT UPON THE TIMELY COMPLETION OF AN I-9 FORM, A HR FORM NOTIFICATION OF APPOINTMENT, SUBMISSION OF ALL DEGREE INFORMATION WHERE REQUIRED AND THE INPUT OF THE DATA INTO SUNY HR SYSTEM.</b></p> <p><b>ABILITY TO SECURE CAMPUS ID CARD AND SYSTEMS ACCESS IS CONDITIONAL ON THE SUBMITTAL OF THE HR FORM NOTIFICATION OF APPOINTMENT. CARDS CAN BE SECURED 7 DAYS PRIOR TO START DATE FOR PROFESSIONAL AND CLASSIFIED EMPLOYEES AND UP TO 90 DAYS FOR FACULTY IF APPOINTMENT HAS BEEN REPORTED TO HUMAN RESOURCES IN ADVANCE.</b></p>									